

# Mississippi Home Inspection Division

## Application Instructions

### MISSISSIPPI RESIDENCE:

To obtain a Home Inspection License in the state of Mississippi, an applicant is required to provide a high school diploma or its equivalent or a copy of college degree and be at least 21 years of age. Have successfully completed at least sixty hours (60) in approved course of study that may include field work as prescribed by the appraisal board. Further provide proof that the applicant has successfully passed the National Exam.

### NON-RESIDENT; RECIPROCAL:

Non-Resident Home Inspectors applying for Reciprocal License in Mississippi must follow the below and provide a Letter of Good Standing within your home state.

### ALL APPLICANTS:

Applicants will also be required to provide proof of insurance; 250,000 General Liability insurance and \$250,000 errors and omissions insurance pursuant to Section 73-60-15. This policy certificate must be shown in individuals' name with the Mississippi Home Inspection Division as Certificate Holder with the address of 239 North Lamar Street, Suite 502, Jackson, MS. 39201.

Applicants must also pass a background check pursuant to Section 73-60-47. If an applicant has an arrest record, this must be reported on the application and a notarized statement to the facts and conclusion of the arrest record. This will be mailed to your Residence address provided on the application once the application has been approved by the Administrator.

**Applicants for New Home Designation** are required to provide a Contractors License from Mississippi Board of Contractors along with an ICC certification to obtain the New Home Designation. These certifications must accompany the application before a license can be granted.

NOTE: Twenty (20) hours of Continuing Education is required every two years before a license can be renewed for an additional two (2) years. Educational Providers that can be considered are the American Society of Home Inspectors (ASHI / [www.homeinspector.org](http://www.homeinspector.org)) and/or International Association of Certified Home Inspectors (Internachi / [www.nachi.org](http://www.nachi.org)) or any other approved educational provider.

Please provide front face photograph along with a Profile (side face view) with the application.



Front Face



Profile / SIDE View

Home Inspector Continue :

Please answer all questions or write N/A if “Not Applicable”. Mail the application to the following address:

Mississippi Home Inspection Division  
239 North Lamar Street  
Suite 502  
Jackson, MS. 39201

\*\*For quicker service, please send Federal Express or UPS.

Application Fees are as follows and must also accompany the application:

**Fees payable by check or money order to the Mississippi Home Inspector Division (MHID)**

**Mississippi Resident Fee:**

Application Fee \$175:

License Fee \$325:

60 hr. Pre-license Certificate

Proof of Passing the National Exam

**Non-Resident; Reciprocal Fee:**

Application Fee \$50.00

License Fee \$325.00

**All Applicants:**

Certificate for Liability Insurance and E & O Insurance:

- a) Insurance coverage general liability no less than \$250,000
- b) Errors and Omissions per occurrence \$250,000
- c) Must be in Individual's name with MHID as bond holder

High School and College Transcript (if applicable) copy

Fingerprint Card and Authorization Form:

NOTE: This will be mailed to the Residence Address provided on the application after the approval of submitted application.

NEW HOME DESIGNATION

Contractor License: \*\* New Home Designation Only

Certification of American Code: