



Mississippi Home Inspection Division

ADMINISTRATOR
E. C. Neely, IV

Robert E Lee Building Suite 502
239 North Lamar Street, Jackson, MS 39201

(601) 359-5440 – Office

www.mhid.ms.gov

APPLICATION FOR HOME INSPECTOR LICENSE

Application Fee: \$175
License Fee: \$325

Attach additional pages as needed. Please reference the question number on each attachment.

LICENSE APPLICATION FOR MISSISSIPPI ☐ RESIDENT ☐ NON-RESIDENT ☐ RECIPROCAL

Name of Applicant _____

Residence Address _____

Business Address _____

Drivers License # _____ SS# _____

Business Phone # _____ Home Phone # _____ EMAIL _____

- Please indicate if you have been licensed or certified as a real estate appraiser, broker, or salesperson in Mississippi or any other state. ☐ No, I have not been licensed. ☐ Yes, I have been licensed.
- Type of license: _____ State where obtained: _____ Valid dates of license: _____
- You are required to complete high school or higher education and agree to attach a copy of your diploma, GED, or transcript for verification. ☐ Yes, I understand and have attached a copy.
- Please indicate if you have been denied a professional license in Mississippi or any other state.
☐ YES ☐ NO

(If yes, furnish the date, state, and license type denied.)

- Has any license you held been revoked or suspended in this or any other state?
☐ YES ☐ NO

(If the answer is "YES," furnish a statement of details.)

- What has been your business occupation for the past 5 years? State where you were employed for 60 days or more, and account for the entire time. If self-employed, list the nature of the business and business address.

(Employer) (Street & Number) (City & State) (From) (Until)

(Employer) (State & Number) (City & State) (From) (Until)



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- Have you ever been convicted, pled guilty, or no contest to any criminal offense?
☐ YES ☐ NO Misdemeanor ☐ Felony ☐

(If the answer is "YES," furnish a statement of details.)

- Has anyone obtained a judgment against you in any court?
☐ YES ☐ NO

(If "YES," give dates, disposition, or, if appropriate, petition for voluntary bankruptcy schedule and discharge)

- Are you an American Citizen?
☐ YES ☐ NO

(If no, how long have you been in the U.S.?)

- Date of Birth _____ Place _____
- How long have you been a resident of your present state? _____
- Give the name of the city, county, and state where you are registered to vote. _____
- Last year, did you file income tax in Mississippi?
☐ YES ☐ NO

(If NO, please explain)

HOME INSPECTOR EDUCATION (All Applicants)

Listed below are the Home Inspection courses you have completed that satisfy the licensure requirements. The original certificate or a certified copy thereof must be attached.

Course Title	Provider	Number of Hours	Month/Year Completed



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A F F I D A V I T

(Read Carefully)

The undersigned, in making this application to the Mississippi Home Inspector Board for a license to carry on the business of home inspecting under the provisions of the Home Inspector Regulatory Act, swears that he or she has read and is thoroughly familiar with the provisions of the Act, and Rules/Regulations issued by the Board, and agrees to comply fully with them.

The undersigned further swears that all of the information in this application is true and correct to the best of his or her knowledge and belief. It is understood that any omissions, inaccuracies, or failure to make full disclosure may be deemed sufficient reason to deny a permit or permission to take an examination or to deny licensure or certification after examination, or to withhold renewal of or suspend or revoke a permit/license or certificate issued by the Board.

All applications maintained in the Board's office are a matter of public record. Therefore, this application and other information submitted with it may be reviewed by members of the general public under reasonable rules and regulations established by the Board.

I hereby authorize any financial institutions, educational institutions, or other agencies, public or private, federal or state, to release any information in their files to the Mississippi Real Estate Appraisal Board and/or the Mississippi Home Inspection Division. I also agree to cooperate fully with any investigation involving possible violations of the Act and Rules/Regulations established by the Board.

Signature of Applicant _____

Subscribed and sworn to before me, this _____ day of _____, 20 _____.

My commission expires: _____

(S E A L)

Notary Public

County

State



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P H O T O G R A P H S

(Attach photos below or on a separate sheet, one full-face view and one side view)

P H O T O G R A P H S (Attach Photos Below)

FULL FACE

PROFILE VIEW

X

X

2 ½ X 3 ½

2 ½ X 3 ½



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EXECUTE AND RETURN WITH APPLICATION OR RENEWAL

PLEDGE/CERTIFICATION

I, _____, pursuant to Section 73-60-21 and Section 73-60-23 of the Mississippi Home Inspector Regulatory Act of 2017 (ACT), pledge to comply with the Mississippi Standards of Practice and Code of Ethics to be observed by a licensed home inspector. I understand that after a public hearing, the Mississippi Real Estate Appraisal Board may make modifications to the standards and ethical rules of the Mississippi Home Inspector Division as the Commission deems appropriate for Mississippi.

I also certify that I have read the current Act and the Rules/Regulations established by the Commission and understand the types of misconduct, as set forth in the Act and Rules and Regulations, for which disciplinary proceedings may be initiated against me as a licensed home inspector.

Signature

Subscribed and sworn to before me,

this _____, day of _____, 20____.

(S E A L)

(Notary Public)

(County)

(State)

My commission expires: _____

Please execute before a Notary and return with your application or renewal form and fee.

IMPORTANT NOTE: If your office or residence address, telephone/fax number, or email address (residence or office) has changed, please advise us below.

Phone (____) _____

Email: _____

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Application Instructions

MISSISSIPPI RESIDENCE:

To obtain a Home Inspection License in the state of Mississippi, an applicant is required to provide a high school diploma or its equivalent or a copy of college degree and be at least 21 years of age. Have successfully completed at least sixty hours (60) in approved course of study that may include field work as prescribed by the appraisal board. Further provide proof that the applicant has successfully passed the National Exam.

NON-RESIDENT; RECIPROCAL:

Non-Resident Home Inspectors applying for Reciprocal License in Mississippi must follow the below and provide a Letter of Good Standing within your home state.

ALL APPLICANTS:

Applicants will also be required to provide proof of insurance; 250,000 General Liability insurance and \$250,000 errors and omissions insurance pursuant to Section 73-60-15. This policy certificate must be shown in individuals' name with the Mississippi Home Inspection Division as Certificate Holder with the address of 239 North Lamar Street, Suite 502, Jackson, MS. 39201.

Applicants must also pass a background check pursuant to Section 73-60-47. If an applicant has an arrest record, this must be reported on the application and a notarized statement to the facts and conclusion of the arrest record. This will be mailed to your Residence address provided on the application once the application has been approved by the Administrator.

Applicants for New Home Designation are required to provide a Contractors License from Mississippi Board of Contractors along with an ICC certification to obtain the New Home Designation. These certifications must accompany the application before a license can be granted.

NOTE: Twenty (20) hours of Continuing Education is required every two years before a license can be renewed for an additional two (2) years. Educational Providers that can be considered are the American Society of Home Inspectors (ASHI / www.homeinspector.org) and/or International Association of Certified Home Inspectors (Internachi / www.nachi.org) or any other approved educational provider.

Please provide front face photograph along with a Profile (side face view) with the application.



Front Face



Profile / SIDE View

Home Inspector Continue :

Please answer all questions or write N/A if "Not Applicable". Mail the application to the following address:



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****For quicker service, please send Federal Express or UPS.**

Application Fees are as follows and must also accompany the application:

Fees payable by check or money order to the Mississippi Home Inspector Division (MHID)
Mississippi Resident Fee:

Application Fee \$175:

License Fee \$325:

60 hr. Pre-license Certificate

Proof of Passing the National Exam

Non-Resident; Reciprocal Fee:

Application Fee \$50.00

License Fee \$325.00

All Applicants:

Certificate for Liability Insurance and E & O Insurance:

- a) Insurance coverage general liability no less than \$250,000
- b) Errors and Omissions per occurrence \$250,000
- c) Must be in Individual's name with MHID as bond holder

High School and College Transcript (if applicable) copy

Fingerprint Card and Authorization Form:

NOTE: This will be mailed to the Residence Address provided on the application after the approval of submitted application.

NEW HOME DESIGNATION
Contractor License: ** New Home Designation
Certification of American Code